

## USC Virtual Code of Conduct

It is important that our student members, participants and guests feel welcomed at USC and in our programs. The code of conduct embodies the spirit of our college, and is intended to help everyone feel comfortable, grow, and thrive. As a USC participant or guest, we ask you to agree to follow this code of conduct which is rooted in our core Trojan values.

These requirements also serve as an extension and supplement to any codes of conduct students and participants must abide given by their program leadership:

1. Appropriate Video Call Etiquette:
  - When registering/signing-in for any video call or meeting, please use your **First & Last Name** (not a random username).  
**Example: Clement Duran (NY)**. This helps us to ensure the privacy of our meetings.
  - Please find a quiet area and call in at the scheduled meeting time so that you can be fully present in the virtual experience. We ask that all participants have their video function on their device so that we can see and hear you.
  - Please do your best to keep background noise or distractions to a minimum.
  - Please do not take your phone or computer to the bathroom.
  - Photos and videos of others without the expressed consent is prohibited.
  - Posting of screenshots, photos, videos or other IPGC activities on any type of social media platform is prohibited
2. Appropriate attire: Appropriate attire must always be worn. Clothing with vulgar language, obscene gestures, racial slurs, or anything that contributes to a hostile environment or would be considered inappropriate and is not allowed. Appropriate tops and bottoms should be worn.
3. Appropriate language: Vulgar language, including swearing, name-calling, discussion about personal sexual matters, shouting/yelling at others is prohibited. When communicating in the chat box, please do not send links or information that is not aligned with our USC values.
4. Creating a welcoming environment: Respect others' cultures and personal way of being. We strive to create a safe emotional and physical space. We encourage participants to honor diversity in all dimensions and respect opinions or perspectives. USC stands up against all forms of bullying, discrimination and racism.
5. Appropriate conduct: Any other conduct of an inappropriate, threatening or offensive nature will be investigated/evaluated by USC leadership. Participants that do not abide by this agreement may be prohibited from participating in future virtual events or in person activities.
6. Alcohol, Tobacco and Drugs: The use of alcohol, tobacco, and drugs (including e-cigs/ tobacco-like products) is not permitted in or outside of ALL virtual calls. Participants that show, obtain, see in the background, make references to or use during the virtual calls will be removed from meeting



and removed from future virtual and in-person events. Law enforcement may be involved if necessary.

If a member, participant or guest feels uncomfortable in confronting someone directly about offensive behavior or other issues that are in violation of this code of conduct, we ask that you please report the behavior or issue to Bonnie Olsen, Ph.D. at [Bonnie.Olsen@med.usc.edu](mailto:Bonnie.Olsen@med.usc.edu) or Freddi Segal-Gidan, PA, Ph.D. at [segalgi@usc.edu](mailto:segalgi@usc.edu)

To create and maintain a space that embodies our core values, USC is serious about being clear regarding activities that are not allowed. If you violate this code of conduct, consequences can include termination of program privileges and involving appropriate legal authority. USC reserves the right to make situational decisions based on our policies, mission and values.

As part of the USC personnel we expect behavior that is professional & demonstrates integrity. All participants must submit their digital signature agreeing to this code of conduct prior to participating in all USC virtual programming.

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_